

**Port Orford and North Curry Chamber of Commerce
Minutes of the Meeting of the Board of Directors
November 10, 2008
Port & Starboard Restaurant**

Call to Order

The meeting was called to order by Port Orford and North Curry (PO-NC) Chamber President David Smith on November 10, 2008, at 1:00 p.m.

- **Board members present:**
David Smith, Jim Billings, Dian Marple, Chuck Schaumburg, Evan Kramer, and Bob Mielenz

- **Board members absent:**
Cindy Schaumburg

- **Participants & guests:**
Jeff Ferguson, Jerry's Rogue River Jet Boats
Debbie Peabody, Peabody Marketing Group
Carol Berger-Port Orford News/Arts Council
Reverend Christine Richardson-guest
Grace Bonnell-Joan of Arc Cottages-potential chamber member
Bill Hawkins-PO/Langlois School District facility use advisory team
Mick Lane-PO/Langlois School District assistant superintendent

It was determined that a quorum of the board was present.

Minutes

A motion was made by Chuck Schaumburg, seconded by Jim Billings, and unanimously carried to approve, as written, the minutes for the October 13, 2008 board meeting and the October 20, 2008 special board meeting of the PO-NC Chamber of Commerce.

Additions to Agenda

Three items were added to the Agenda under New Business: PO/NC Chamber elections, the chamber's annual awards selections and awards banquet, the Coastal Rivers Scenic Loop brochure grant proposal, and the Port Orford Annual Christmas Bazaar.

Public Input

- **PO/Langlois School District 2CJ-School Board Strategic Planning**

Bill Hawkins, community representative, and Mick Lane, assistant superintendent of the PO/Langlois School District were introduced and presented information to the chamber board concerning the school district's facility use advisory team and the 3 – 5 year strategic planning process that is being utilized by the school district. Due to declining enrollment and the projected continuing decrease in the number of students attending the PO/Langlois schools, the school board is seeking input from the community/public concerning a strategic plan for the future of the school district and the district's facilities. The advisory team will review, analyze, and summarize public input, review the demographics of the community, employment projections, and enrollment decline, and make recommendations to the school board. The advisory team may extend its study to new facility needs/locations and appraisal of existing buildings. Mr. Hawkins and Mr. Lane invited the chamber board and other chamber meeting attendees to consider attending one of the advisory team's public input meetings.

Committee Reports

- **Management & Marketing:**

President Smith advised that he had prepared a letter to certain advertisers requesting payment of advertising invoices for Mile by Mile ads sold by the chamber. The letter was approved by the board and Smith agreed to get the letters mailed out immediately.

There was a brief discussion concerning payment of membership dues by potential NEW chamber members on a pro rated basis. A motion was made to calculate dues for NEW chamber members on a prorated basis. The motion was seconded and unanimously carried.

- **Financial Report:**

Jim Billings gave the financial report.

- **High-Speed Internet:**

There was no report.

- **Visitors' Center/Parks Update:**

Jim Billings gave a report on the visitors' center and the parks. There are still good numbers of visitor sign-ins for this time of year. The Whale Watch is scheduled for next month, and one of the new binoculars has been installed near the visitors' center. The cost is 25¢ for 3 minutes. There are now two new park hosts, and they are doing a good job.

- **AWRC Report:**

Chuck Schaumburg reported on the America's Wild Rivers Coast (AWRC) matters. He invited the board to attend the AWRC reception on 11/12 in Smith River.

Chuck Schaumburg also reported on the Touchstone Energy, Co-op Connections project for Coos-Curry Electric Cooperative, Inc. The Co-op Connections is a "shop local" program wherein local merchants sign up to advertise and offer a discount to cooperative members. Any local merchants interested in signing up for or with questions about the program can contact Chuck Schaumburg. The program is expected to launch January 1st, and local merchants can sign up at any time.

- **Garrison Lake Restoration Committee:**

There was no report available.

- **POORT Liaison Report:**

There was no report available.

- **Senior Board:**

There was no report available.

- **Office Report:**

The office report was brief, and Jim Billings advised that 868 requests for information were received by the chamber office.

- **Agriculture Subcommittee Report:**

Chuck Schaumburg gave a brief report.

- **Websites:**

President Smith advised that the chamber's webmaster Alicia Billings is working on the chamber's websites. Ms. Billings is in the process of completely rebuilding the hacked Discover Port Orford website.

Old Business

- **Website Calendar/Updates:**

President Smith advised that Alicia Billings is working on the website, and that she will be listing Port Orford businesses first.

- **Membership Drive:**

The president advised that the membership drive is still ongoing.

- **Advertising:**
There was no report.
- **Speed Sign:**
There was no report.
- **Area Maps:**
Copies of the area maps are available at the visitors' center for merchants to pick up for distribution to their customers.
- **Relocation Website:**
The chamber's relocation website is under construction, but due to the chamber's webmaster being compelled to rebuild the chamber's Discover Port Orford website, the relocation website completion will probably be delayed until January 2009.
- **Renewals:**
The chamber membership renewals were discussed.

New Business

- **PO-NC Chamber Newsletter:**
President Smith advised that he has been exploring the possibility of a PO-NC Chamber Newsletter. A chamber member would like to advertise in a chamber newsletter and on a chamber events calendar, and he believes that a couple of ads would be enough to defray the newsletter production costs. Following a discussion, the board agreed, by consensus, to produce a quarterly chamber newsletter. President Smith will ask Alicia Billings to begin working on the project.
- **Christmas Lights Contest:**
President Smith and Jeff Ferguson spoke about the Christmas Lights Contest competition between the Port Orford/North Curry Chamber and the Gold Beach Chamber. There was a discussion about advertising, 1st and 2nd place business winners, and 1st place residential winners. It was decided that the judging by the Port Orford/North Curry and Gold Beach chamber representatives would take place between 12/20 – 12/25.
- **PO/NC Chamber Elections:**
President Smith advised that chamber elections for 2009 are coming up. Smith and Jim Billings will work on the elections process.

- **PO/NC Chamber Annual Awards Selections and Awards Banquet:**

President Smith advised that it is time to prepare for the chamber's annual business awards for 2008 and to schedule the annual awards banquet for the presentation of the awards to the local businesses. The board agreed, by consensus, that Jim Billings and David Smith should work on the awards selection process and schedule the awards banquet for a date in late January 2009.

- **Coastal Rivers Scenic Loop Brochure Grant Proposal:**

Chuck Schaumburg advised the board that several local area chambers of commerce are banding together to submit a grant for funds to reprint the Coastal Rivers Scenic Loop brochure. Following a discussion, a motion was made, seconded, and unanimously carried to support a grant for funds to reprint the Coastal Rivers Scenic Loop Brochure.

- **Port Orford Annual Christmas Bazaar:**

President Smith reminded the board that the Port Orford Annual Christmas Bazaar is scheduled for 12/6/2008 at the Community Center in Port Orford. The chamber has a table reserved and announced that the table will be manned and that he was seeking assistance to man the table on that date.

Adjourn

The meeting adjourned at 2:20 p.m.

Future Meetings and Community Events:

12/6/2008 – Port Orford Annual Christmas Bazaar – Community Center
12/8/2008 – 1:00 p.m. – Chamber Board Meeting-Paradise Café
late January 2009-date TBD – time TBD – Chamber Annual Awards Banquet- location TBD